



The TOWNSHIP of  
**NORTH DUMFRIES**

## MEMORANDUM

**To:** Mayor Foxtton & Members of Council

**From:** Christina Brox, Director of Corporate Services/Treasurer

**Re:** **ADDENDUM TO AGENDA – Council Agenda for January 10, 2022**

**Date:** January 7, 2022

---

Staff seek the authority of Council to add as an Addendum to the January 7, 2022, Special Budget Council Meeting Agenda the following item:

1. Add as Correspondence a letter from TAPMO with regards to 2022 Membership fee and Budget. This letter was originally sent to an incorrect email address and was therefore not received by the Township. Staff report FIN-01-2022 section 3.2 indicated we had not received information from TAPMO regarding the exact membership fee request for 2022 or a 2022 Budget. The letter indicates a request for \$5,000 to be able to continue with Public Relation/Advocacy work.

The correspondence from TAPMO with respect to the 2022 Budget & Membership Fee as sent out in November 2021 is attached.

TAPMO Members,

**RE: TAPMO Membership Fee Budget for 2022**

As you know, TAPMO continues to seek co-operation and partnership with municipalities that have significant aggregate resources in Ontario in order to improve the quality and livability of our communities today and to achieve sustainability long-term. In order to be successful in this mission, the TAPMO Executive believes we need additional assistance from public relations or advocacy professionals. In order to afford these professionals, the membership fee structure has been revised.

At its meeting on October 21, 2021, TAPMO executive members approved a 2022 membership fee structure based on multiplying the estimated aggregate levy received by lower tier and/or single-tier municipalities in 2020 by 1% and capping it as a maximum of \$5,000 per municipality, rounded to the nearest \$100 (See Schedule A). All municipalities listed in Schedule A are members of TAPMO.

***\*Please note: this is just a method of calculating the TAPMO membership fee and TAPMO notes that the aggregate levy should not be used to fund the membership fee. The aggregate levy is intended to compensate municipalities for the extraordinary damage that aggregate producers do to local roads for transporting aggregate along haul routes. It is up to each municipality to decide how to fund the membership fee.***

The 2022 TAPMO budget is listed on Schedule B. Utilizing a conservative budget estimate, this could provide \$50,000 for the 2022 budget. A budget of \$50,000 would allow for five months of Public Relation/Advocacy work assuming a rate of \$8,000 per month. Should we collect more than the budget estimate, or if other municipalities choose to join, additional Public Relation/Advocacy work will be possible (See Schedule B).

Please include this fee in your 2022 budget and an invoice will follow early in the new year. Should you have any questions or concerns contact Ken DeHart, County of Wellington Treasurer ([kend@wellington.ca](mailto:kend@wellington.ca)) or Susan Aram, County of Wellington Deputy Treasurer ([susana@wellington.ca](mailto:susana@wellington.ca)).

Sincerely,



James Seeley  
Chair, Top Aggregate Producing Municipalities in Ontario  
Mayor, Township of Puslinch

**Schedule A**

<b>Proposed Membership Fee based on 1% of the Aggregate Levy Received for 2020 Production</b>				
<b>(Reported in Metric Tonnes)</b>				
<b>Municipality</b>	<b>Total Tonnage</b>	<b>Aggregate Levy</b>	<b>1% of Aggregate Levy</b>	<b>Membership Fee (Max \$5,000)</b>
Kawartha Lakes, City of	6,432,633	\$ 810,512	\$ 8,105	\$ 5,000
North Dumfries Tp	5,677,296	715,339	7,153	5,000
Burlington, City of*	5,280,255	665,312	6,653	5,000
Zorra Tp	4,636,469	584,195	5,842	5,000
Puslinch Tp	4,627,210	583,028	5,830	5,000
Severn Tp	4,566,643	575,397	5,754	5,000
Clarington, Municipality of	4,408,632	555,488	5,555	5,000
Caledon, Town of	3,089,085	389,225	3,892	3,900
Ramara Tp	3,017,981	380,266	3,803	3,800
Brant, County of*	2,970,766	374,317	3,743	3,700
Thames Centre, Municipality of	2,873,989	362,123	3,621	3,600
Uxbridge Tp	2,647,640	333,603	3,336	3,300
Oro-Medonte Tp	2,021,571	254,718	2,547	2,500
Lincoln, Town of*	1,807,458	227,740	2,277	2,300
Loyalist Tp	1,618,046	203,874	2,039	2,000
Haldimand, County of	1,563,226	196,966	1,970	2,000
Brock Tp	1,499,922	188,990	1,890	1,900
Springwater Tp	1,327,782	167,301	1,673	1,700
South-West Oxford Tp	1,252,276	157,787	1,578	1,600
Grey Highlands, Municipality of	1,164,765	146,760	1,468	1,500
Erin, Town of	989,719	124,705	1,247	1,200
Milton, Town of	971,331	122,388	1,224	1,200
Bracebridge	946,439	119,251	1,193	1,200
East Garafraxa Tp	874,957	110,245	1,102	1,100
Southgate Tp	486,158	61,256	613	600
Guelph Eramosa, Tp	451,905	56,940	569	600
Minto, Town of	367,584	46,316	463	500
Chatworth Tp	343,334	43,260	433	400
Mono Tp	297,744	37,516	375	400
Mississippi Mills, Town of	263,782	33,237	332	300
Woolwich Tp	202,152	25,471	255	300

\*Note: The total tonnage listed for the City of Burlington includes the Town of Halton Hills, the tonnage listed for County of Brant includes the City of Brantford and the tonnage listed for the Town of Lincoln includes the Town of Niagara-on-the-Lake, which may require the indicated membership fee to be adjusted.

## Schedule B

### TAPMO (TOP AGGREGATE PRODUCING MUNICIPALITIES OF ONTARIO) 2022 BUDGET

		<b>Budget 2022</b>
<b>Revenues</b>		
Membership Fees		\$ 50,000
<b>Expenditures</b>		
Public Relations/Advocacy - 5 months @ \$8,000/month		\$ 40,000
Winter TAPMO - ROMA - Audio Visual, Room & Logistics		\$ 2,200
AGM TAPMO - Audio Visual, Room & Logistics		\$ 2,200
OSSGA/TAPMO Working Group Meetings - Logistics		\$ 750
Mileage - Chair Vice-Chair, Executive		\$ 750
Conference/Workshop Registration - Chair, Vice-Chair, Executive		\$ 700
Office Supplies		\$ 350
Video Conference Calls		\$ 325
Advertising/Promotion		\$ 100
Email Account Reimbursement		\$ 100
		<u>\$ 47,475</u>
<b>Net Budget Surplus/(Deficit)</b>		<u><u>\$ 2,525</u></u>
TAPMO Bank Balance		
Transfer from North Dumfries - Deposit	10/22/2021	\$ 52,137
Payment to Upstream Invoice # TAPMO2021	11/05/2021	<u>(36,160)</u>
RBC Bank Balance	11/18/2021	<u>\$ 15,977</u>