

## MINUTES

Mayor Foxton was in the Chair. Also, present at the meeting were Councillor Rolleman, Councillor Ostner Councillor McCreery and Councillor Gillespie

**Staff Present:** Andrew McNeely, Chief Administrative Officer  
Ashley Sage, Clerk  
Shelley Stedall, Treasurer/Director of Corporate Services

Convene: 7:00 p.m.

1. CALL TO ORDER

2. APPROVAL OF THE AGENDA

**C-548-19** Moved by Councillor Ostner  
Seconded by Councillor Gillespie

**THAT** Council adopt the October 28, 2019 Regular Council Agenda as presented.

**CARRIED**

3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

None reported.

4. PRESENTATIONS

5. DELEGATIONS / PETITIONS

**5.1** Kai Reimer-Watts and Andres Fuentes with Climate Emergency Declaration Waterloo Region requesting the Township of North Dumfries declare a Climate Emergency.

Kai Reimer-Watts and Andres Fuentes with Climate Emergency Declaration Waterloo Region addresses Council. Mr. Reimer-Watts notes that he is a PHD student and involved with international climate change. Mr. Reimer-Watts notes that climate change is currently in a state of emergency and we are seeing more and more news stories regarding climate change. Mr. Reimer-Watts and Mr. Fuentes review graphs that show climate change becoming more of a concern and note that it may seem like small numbers, but the threshold is dangerous. Mr. Reimer-Watts notes that there was a climate strike held in Waterloo on September 27<sup>th</sup> and over 5,000 people attended, which shows the public's

understanding that we are in a climate emergency. Mr. Reimer-Watts notes that he would like North Dumfries Council to declare a climate emergency, as this can have a direct impact on municipalities. Mr. Reimer-Watts notes that having a carbon budget that monitors emissions provides direct accountability as well. Mr. Reimer-Watts notes that there is a growing movement of motions and they are looking at introducing a carbon budget Region wide so everyone can get the most efficient use out of it.

Questions from Council:

Councillor Ostner inquiries about changing the industry style. Mr. Reimer-Watts notes that when you look at the per capital carbon footprint China and India are not the biggest problem. Councillor Ostner further notes that Canada has a much smaller population than China and India.

Mr. Reimer-Watts inquiries whether Council would consider calling this a climate emergency and not crisis. Mayor Foxtan notes that the term 'emergency' is too closely related to the Township's emergency plan.

Mr. Reimer-Watts inquiries whether the motion will also include a carbon budget action step. Mayor Foxtan notes that the Township will look at that component when more substantial information is available and the Township will work with Sustainable Waterloo to implement this.

**C-549-19** Moved by Councillor McCreery  
Seconded by Councillor Rolleman

**WHEREAS** the Government of Canada has committed to limiting global warming to 1.5 degrees as per the Conference of the Parties 21 (COP21) Paris Agreement;

**AND WHEREAS** it is recognized that Canada's temperature is rising more than double the rate of the rest of the world;

**AND WHEREAS** Municipalities are significant contributors to climate change, consuming more than two-thirds of the world's energy and accounting for more than 70% of its carbon emissions;

**AND WHEREAS** the Township of North Dumfries is committed to climate action and understands its role as a global citizen and the need to be prepared for the effects of climate change;

**AND WHEREAS** the matter of Climate Change and the associated implications has been identified by Council as a key matter to be addressed as set out in the adopted Corporate Strategic Plan for the Municipality;

**AND WHEREAS** the Township of North Dumfries is a member of Sustainable Waterloo Region (SWR) and is actively working with SWR Staff and our Municipal partners to establish a Corporate greenhouse gas emissions reduction target;

**AND WHEREAS** the Township of North Dumfries is part of a collaborative effort in partnership with the Region of Waterloo and the other Area Municipalities in Waterloo Region concerning the implementation of a Community Energy Investment Strategy;

**AND WHEREAS** the Township has previously committed to climate action by joining partners in Waterloo Region in an 80% greenhouse gas emission reduction target from 2010 levels by 2050;

**NOW THEREFORE BE IT RESOLVED THAT** The Corporation of the Township of North Dumfries does hereby declare a climate crisis with the directive to provide continued support toward Corporate and Community climate action at the Township and to work over time towards improved targets, where possible;

**AND THAT** the Delegation from Kai Reimer-Watts and Andres Fuentes from Climate Emergency Declaration Waterloo be received.

**CARRIED**

## **5.2 George Brunsten regarding Vandalism on West River Road.**

George Brunsten address Council. Mr. Brunsten notes that he lives on West River Road and would like to speak to an incident that recently occurred. On October 1<sup>st</sup> Mr. Brunsten notes that his five cars were vandalized using his spray paint can that he left out and symbols and letters were painted on his vehicles. Mr. Brunsten notes that he reported this incident to the police and the police determined the markings by the field beside his house were more than just horses. Mr. Brunsten notes that he believes there are people living along the banks of the river in tents. Mr. Brunsten notes that he is here today because he spoke to our Mayor and the Mayor suggested that he come to speak at Council. Mr. Brunsten notes that he would like to see increased police presence on West River Road and would like to know how frequent the police send a police car to patrol the major roads in the Township. Mr. Brunsten notes that he would also

like to see a community watch be established.

Questions from Council:

Mayor Foxtan notes that there are several facebook groups that do a neighbourhood watch and perhaps Mr. Brunsdan should start an email group to send notifications out.

The Chief Administrative Officer notes that a constable from the Waterloo Regional Police Service has been assigned to work with him and do community outreach and he will know more in the coming weeks. .

**C-550-19** Moved by Councillor Rolleman  
Seconded by Councillor McCreery

**THAT** the delegation from George Brunsdan regarding Vandalism on West River Road be received;

**AND THAT** the Chief Administrative Officer be directed to liaison with the Waterloo Regional Police Service regarding vandalism on West River Road.

**CARRIED**

**6. CONSENT AGENDA**

**6.1 Committee of the Whole Reports:**

**6.1.1 Adoption of Resolutions from the October 15, 2019 Finance Committee.**

Recommendations from the Committee:

- a) "THAT Report FIN-27-2019 2019 Federal Gas Tax Surplus Administrative Funds be received;

AND FURTHER THAT Council direct staff to allocate Federal Gas Tax Surplus Funds in the amount of \$5,537.00 received in 2019 from the AMO to the Gas Tax Reserve Fund for the purposes of future road and linear Infrastructure projects."

- b) "THAT Report FIN-28-2019 be received;

THAT Staff be authorized to prepare and submit a Grant Application for the Investing in Canada Infrastructure Program (ICIP) – Community, Culture

and Recreation Funding Stream for the: Park Washrooms upgrades at three parks (Victoria, Cowan and Schmidt Parks), to make AODA (Accessibility for Ontarians with Disabilities Act) compliant, and with an estimated cost of \$270,400;

AND THAT the Grant Application request be identified on a shared funding basis of 50% Federal Funding, 33.33% Province of Ontario Funding for the total estimated project value;

AND THAT the Township's portion be funded with \$45,076 from the Energy Plus Reserve;

AND THAT the project be pre-approved for inclusion in the 2020 capital budget and 10-year capital forecast, subject to the Township being successful in being approved for the Investing in Canada Infrastructure Program for the *Park Washroom Upgrades and AODA Compliance Project*;

AND THAT if the project is approved, any contracts to enter into the agreement with the Federal and Provincial Government for the funding under the Investing in Canada Infrastructure Program, be brought back to Council for approval."

c) "THAT Report FIN-28-2019 be received;

THAT Staff be authorized to prepare and submit a Grant Application for the Investing in Canada Infrastructure Program (ICIP) – Community, Culture and Recreation Funding Stream for the: Installation of three Tennis Courts with overhead Lighting estimated at a cost of \$378,705;

AND THAT the Grant Application request be identified on a shared funding basis of 50% Federal Funding, 33.33% Province of Ontario Funding for the total estimated project value;

AND THAT the Township's portion be funded with \$31,565 from the Township's Development Charges Reserve and \$31,565 from the Township's Energy Plus Reserve;

AND THAT the project be pre-approved for inclusion in the 2020 capital budget and 10-year capital forecast, subject to the Township being successful in being approved for the Investing in Canada Infrastructure Program for the *Tennis Court Installation Project*;

AND THAT if the project is approved, any contracts to enter into the

agreement with the Federal and Provincial Government for the funding under the Investing in Canada Infrastructure Program, be brought back to Council for approval.”

d) “THAT Report FIN-28-2019 be received;

THAT Staff be authorized to prepare and submit a Grant Application for the Investing in Canada Infrastructure Program (ICIP) – Community, Culture and Recreation Funding Stream for the: Ball Diamond Field and Lighting upgrades Victoria and Schmidt Parks, with an estimated cost of \$663,728;

AND THAT the Grant Application request be identified on a shared funding basis of 50% Federal Funding, 33.33% Province of Ontario Funding for the total estimated project value;

AND THAT the Township’s portion be funded with \$110,643 from the Energy Plus Reserve;

AND THAT the project be pre-approved for inclusion in the 2020 capital budget and 10-year capital forecast, subject to the Township being successful in being approved for the Investing in Canada Infrastructure Program for the Ball Diamond Field and Lighting Upgrades to Victoria and Schmidt Parks Project;

AND THAT if the project is approved, any contracts to enter into the agreement with the Federal and Provincial Government for the funding under the Investing in Canada Infrastructure Program, be brought back to Council for approval.”

e) “THAT Report CAO Report 41-2019, regarding the Joint Service Delivery Review, be received;

AND THAT the Request for Proposal 2019-26 which was issued by the Township of Wilmot on behalf of the Townships of North Dumfries, Wilmot, Wellesley and Woolwich be awarded to KPMG LLP for the provision of consulting services for a Joint Service Delivery Review, as per their proposal submitted September 6, 2019, in the amount of \$96,150 plus HST:

AND THAT the Township of North Dumfries portion of the overall project costs in the amount of \$24,460 (representing 25% of the actual cost) be funded from the Governance Transformation Reserve Account.

AND THAT this phase of the Service Delivery Review and future anticipated

phases be added to the Long Term Capital forecast, to be funded by the Governance Transformation Reserve Account.”

**C-551-19** Moved by Councillor Gillespie  
Seconded by Councillor Ostner

**THAT** Council adopt the recommendations 6.1.1 (a) to (e) as presented by the Finance Committee dated October 15, 2019.

**CARRIED**

**6.1.2** Adoption of Resolutions from the October 15, 2019 Development Services Committee.

Recommendations from the Committee:

a) “THAT Report BLD-03-2017 be received;

AND THAT Council grant a sign variance under By-law #2491-12 for 1148 Northumberland Street (Vincent Motor Sports) to allow for a Pylon Sign with relief from the following provisions:

- a. Allow flashing lights, including automatic changing copy signs whereas the bylaw prohibits this type of signage;
- b. Allow a height of 7.925 M (26 ft) whereas the bylaw only allows a height of 7.5 M (24.5 ft); and,
- c. Allow a surface area for the sign of 11.38 sq.metres (122 sq.ft.) whereas the bylaw only permits an area of 10 sq.metres (108 sq.ft.)

AND THAT the Chief Building Official is directed not to issue the Permit for the said pylon sign for that portion assigned to the flashing lights, including automatic copy sign, until the Region of Waterloo confirms their approval for the flashing lights sign panel.”

b) “THAT PD Report No. 53-2019 be received.

AND THAT staff be directed to submit comments on behalf of the Township to the Province, and, to the MPP for Cambridge.”

**C-552-19** Moved by Councillor Ostner  
Seconded by Councillor Gillespie

**THAT** Council adopt the recommendations 6.1.2 (a) and (b) as presented by the Development Services Committee dated October 15,

2019.  
**CARRIED**

**6.1.3 Adoption of Resolutions from the October 15, 2019 Community Services Committee.**

Recommendations from the Committee:

a) "THAT Report No. REC-08-2019 be received;

AND THAT Council approve the award of contract ND-RFP-18-2019 for the Supply and Install of Centennial Park Walkway Lighting and Electrical updates to Force Electrical Solutions Ltd. in the amount of \$61,397.45 (plus HST);

AND THAT Staff be authorized to retain an external Electrical Consultant to provide inspection/verification and technical solution services for the duration of the project at an estimated cost not to exceed \$8,000 (plus HST);

AND THAT a project contingency of \$10,000 be established for the project;

AND THAT the Mayor and Clerk be authorized to execute any necessary documents to facilitate the completion of this project."

b) "THAT Report No. REC-09-2019 be received;

AND THAT the Clerk give notice on October 28th, 2019, to Canadian Pacific Limited, that effective January 31, 2020, the Township wishes to terminate the Lease on land, described in Lease L86737, CP File TWMK 018 02 03, "All that rectangular shaped tract or parcel of land containing an area of Two Hundred and Ten Thousand and Twelve (210,012 square feet, more or less, as per plan prepared by the Landlord dated December 17, 1982", per Attachment #1 to this report, also known as a portion of land on 1051 – 1185 Northumberland Street, Ayr, also known as the "Ayr Ballast Pit";

AND THAT the Clerk will notify Canadian Pacific Limited that it will be removing the fence, lights, shed, underground electrical conduits, and cement pillars;

AND THAT the Clerk notify the Ayr Lions Club and the Ayr Softball Association and the Municipal Property Assessment Corporation of this termination of Lease effective January 31, 2020;



AND THAT pursuant to the agreement with Canadian Pacific Limited, the Township, at its own risk and expense, remove said fence from the leased premises', but will also remove the lights, shed and underground electrical conduits and cement pillars from the leased premises;

AND THAT based on discussions with Ayr Softball Association, the ball diamond at Roseville Community Centre field will not require extensive renovations at this time as budgeted in the 2019 capital budget,

AND THAT Council authorize an estimated \$35,000 be redirected to the dismantling of the Ball Diamond currently under the Canadian Pacific Lease (as described above) prior to the lease termination.”

**C-553-19** Moved by Councillor McCreery  
Seconded by Councillor Rolleman

**THAT** Council adopt the recommendations 6.1.3 (a) and (b) as presented by the Community Services Committee dated October 15, 2019.

**CARRIED**

**6.1.4 Adoption of Resolutions from the October 15, 2019 Governance & Protective Services Committee.**

Item 6.1.4 (e) is removed from the consent agenda for further discussion.

Recommendations from the Committee:

a) “THAT Report CLK-19-2019 be received;

AND THAT the proposed Set Fines Part 1 and Part 2 for Fire Routes By-law No. 3092-19 be approved;

AND FURTHER THAT staff submit the proposed Set Fines Part 1 and Part 2 for Fire Routes By-law No. 3092-19 to the Ministry of Attorney General for approval.”

b) “THAT Report CLK-20-2019 be received;

AND THAT the proposed Set Fines Part 1 for Road Use By-law No. 3093-19 be approved;

AND FURTHER THAT staff submit the proposed Set Fines Part 1 for the Road Use By-law No. 3093-19 to the Ministry of Attorney General for approval.”

- c) “THAT Report No. CAO 42-198 be received;

AND THAT the Governance & Protective Services Committee recommend to Council that a By-law be considered to establish a Temporary Road Closure for a portion of Inglis Street, and, Temporary No Parking restrictions for Willison, Colquhoun, Elliot and Thompson Streets, and, a portion of Cooper Street to facilitate the CP Rail Holiday Train Event scheduled for Friday November 29th, 2019;

AND THAT By-law 1758-98 [Mobile Food Vendors] be waived to permit the operation of a mobile food service, with the proceeds to support the local foodbank, as part of the CP Rail Holiday Train Event, subject to:

- i) Appropriate approvals conferred by the Region’s Health Unit;
- ii) Satisfactory inspection / approvals from the Fire Department; and,
- iii) Provision of a minimum of \$2 Million insurance policy to the satisfaction of the Township.”

- d) “THAT Report No. CAO 43-198 be received;

AND THAT the Governance & Protective Services Committee recommend to Council that a By-law be considered to establish a Temporary Road Closure for a portion of Piper Street, from Church Street to Stanley Street, and, Stanley Street, from Piper Street to Northumberland Street, to facilitate the Remembrance Day Service scheduled for Sunday November 3<sup>rd</sup>, 2019.”

- e) **Please refer to Memorandum from Andrew McNeely, Chief Administrative Officer Re: Amendment – Memorandum of Understanding.**

“THAT CAO Report No. 44-2019 be received;

AND THAT that Council endorse the Memorandum of Understanding with the Ayr Cemetery Company and the Township of North Dumfries for the term commencing on November 1<sup>st</sup>, 2019 extending to October 31<sup>st</sup>, 2029, included as Attachment No. 1 to this Report;

AND THAT the Mayor and Clerk be authorized to execute the Memorandum of Understanding on behalf of the Township with the Ayr Cemetery

Company;

AND THAT the Chief Administrative Officer report back at the October 28, 2019 Regular Council meeting regarding an amendment to the MOU.”

**C-554-19** Moved by Councillor Gillepsie  
Seconded by Councillor Ostner

**THAT** Council adopt the recommendations 6.1.4 (a) to (d) as presented by the Governance & Protective Services Committee dated October 15, 2019.

**CARRIED**

**C-555-19** Moved by Councillor Rolleman  
Seconded by Councillor McCreery

**THAT** CAO Report No. 44-2019 be received;

**AND THAT** that Council endorse the revised Memorandum of Understanding with the Ayr Cemetery Company and the Township of North Dumfries for the term commencing on November 1<sup>st</sup>, 2019 extending to October 31<sup>st</sup>, 2029;

**AND THAT** Council adopt the new paragraph 5(g) to the Memorandum of Understanding that allows Council to appoint a Member of Council to the Ayr Cemetery Board on a rotating three-year term;

**AND THAT** the Mayor and Clerk be authorized to execute the revised Memorandum of Understanding on behalf of the Township with the Ayr Cemetery Company;

**AND THAT** Council appoint Councillor Derrick Ostner as the Member of Council to the Ayr Cemetery Board for a three-year term, commencing November 1, 2019.

**CARRIED**

## 6.2 Minutes

**6.2.1** Regular Council Minute dated September 23, 2019.

**6.2.2** Committee of the Whole Minutes dated October 15, 2019.

**6.2.3** Finance Committee Minutes dated October 15, 2019.

**6.2.4** Development Services Committee Minutes dated October 15, 2019.

**6.2.5** Community Services Committee Minutes dated October 15, 2019.

**6.2.6** Governance & Protective Services Committee Minutes dated October 15, 2019.

**C-556-19** Moved by Councillor Ostner  
Seconded by Councillor Gillepsie

**THAT** Council approve the Minutes, as published in items 6.2.1 to 6.2.6.  
**CARRIED**

### **6.3** Communications / Correspondence

**6.3.1** Correspondence received from the Association of Municipal Clerks and Treasurers of Ontario regarding Ashley Sage – Graduate of AMCTO's Diploma in Municipal Administration.

**6.3.2** Resolution received from the City of Waterloo regarding Denouncing Bill 21 in the Province of Quebec.

**6.3.3** Resolution received from the Township of North Glengarry regarding the Pupil Accommodation Review Guideline Review.

**6.3.4** Resolution received from Town of Penetanguishene regarding Municipal Amalgamation.

**6.3.5** Resolution received from the City of St. Catharines regarding Menstrual Products in City Facilities.

**6.3.6** Resolution received from the Municipality of Grey Highlands regarding the Continuation of the Programs and Services provided by Conservation Authorities.

**C-557-19** Moved by Councillor McCreery  
Seconded by Councillor Rolleman

**THAT** items 6.3.1 and 6.3.6 be received.  
**CARRIED**

7. **CONSIDERATION OF ITEMS REQUIRING DISCUSSION (Regular Agenda)**

7.1 Memo from Township CAO Responding to Resolution received from the City of Kitchener regarding Bill 21.

**C-558-19** Moved by Councillor Gillespie  
Seconded by Councillor Ostner

**WHEREAS** hate crimes and similar acts against religious minorities are growing in Canada;

**AND WHEREAS** the Township of North Dumfries supports inclusivity, civil respect and embraces the principles articulated in the Charter of Rights and Freedoms that protects every Canadian's right to be treated equally under the law;

**AND WHEREAS** Council supports the freedom of conscience and religion; the freedom of thought, belief, opinion and expression; the freedom of peaceful assembly; and, the freedom of association;

**AND WHEREAS** North Dumfries is an inclusive and caring community;

**NOW THEREFORE BE IT RESOLVED THAT** The Corporation of the Township of North Dumfries Council reaffirms our commitment to the principles of equity, diversity and inclusion of all of our residents, which includes the support for religious freedom and the preservation of the rights of minorities;

**AND THAT** this Resolution be forwarded to the City of Kitchener being the Municipality that originally sponsored a similar Resolution which was adopted at their meeting of August 26<sup>th</sup>, 2019;

**AND THAT** the Township's Resolution be circulated to the local Municipalities in Waterloo, the Regional Municipality of Waterloo, the MP Cambridge and the MPP Cambridge with the expressed desire that across Waterloo Region all of our communities reaffirm their shared commitment to inclusion, equality, mutual respect and civility.

**CARRIED**

**7.2 Report No. CLK-21-2019: Waiving of the Mobile Food Truck By-law for the Ayr-North Dumfries Lions Club Santa Claus Parade.**

**C-559-19** Moved by Councillor Rolleman  
Seconded by Councillor McCreery

**THAT** Report CLK-21-2019 be received;

**AND THAT** Council provide for an exemption from By-law No. 1758-98 to accommodate the operation of no more than one (1) Stationary Refreshment Vehicle for the November 30, 2019 Ayr-North Dumfries Lions Club Santa Claus Parade, located on private property in Downtown Ayr, subject to the following provisions:

- i) The operating period shall be limited to November 30, 2019 from 11:00 a.m. to 4:00 p.m;
- ii) Satisfactory inspection and approvals secured from the Region's Public Health Department;
- iii) Satisfactory inspection and approvals secured from the Fire Department.

**CARRIED**

**7.3 Report No. CAO-46-2019: Contract Award: Design/Build RFP for Skatepark.**

**C-560-19** Moved by Councillor Ostner  
Seconded by Councillor Gillespie

**THAT** CAO Report No. 46-2019 be received;

**AND THAT** Council approve the award of contract ND-RFP-24-2019 for the Design / Build of the Skateboard – BMX Park to New Line Skateparks Inc. in the amount not to exceed \$617,000 (plus HST);

**AND THAT** the Mayor and Clerk be authorized to execute any necessary documents to facilitate the completion of this contract award.

**CARRIED**

**8. NOTICE OF MOTIONS / MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN**

None.

**9. REPORTS / RESOLUTIONS / MINUTES TOWNSHIP ADVISORY COMMITTEES**

None.

**10. EXTERNAL PUBLIC AGENCIES**

**10.1 Region of Waterloo.**

**10.1.1** Region of Waterloo Special Minutes dated September 18, 2019.

**10.1.2** Region of Waterloo Minutes dated September 18, 2019.

**10.1.3** Region of Waterloo Special Minutes dated October 1, 2019.

**C-561-19** Moved by Councillor McCreery  
Seconded by Councillor Rolleman

**THAT** Council receive for the purposes of information item 10.1.1 to 10.1.3.

**CARRIED**

**10.2 Grand River Conservation Authority (GRCA).**

**10.2.1** GRCA Minutes dated July 2019.

**10.2.2** GRCA Minutes dated August 23, 2019.

**C-562-19** Moved by Councillor Gillespie  
Seconded by Councillor Ostner

**THAT** Council receive for the purposes of information item 10.2.1 and 10.2.2.

**CARRIED**

**10.3 Energy+ Inc.**

None.

**10.4 Grand River Accessibility Advisory Committee (GRAAC).**

**10.4.1** GRAAC Minutes dated June 27, 2019.

**10.4.2** GRAAC Minutes dated September 26, 2019.

**C-563-19** Moved by Councillor Rolleman  
Seconded by Councillor McCreery

**THAT** Council receive for the purposes of information item 10.4.1 and 10.4.2.

**CARRIED**

10.5 Library  
None.

11. **PUBLIC SERVICE ANNOUNCEMENT**

11.1 Kirkwood Apartment Building Project.

Councillor Rolleman notes that he had a meeting with the board requesting support from local municipalities that can be forwarded to the Province to obtain relief. Councillor Rolleman notes that

**C-564-19** Moved by Councillor Rolleman  
Seconded by Councillor McCreery

**THAT** the Township of North Dumfries supports the Ayr and District Citizens Association (Kirkwood Apartments) request to the Registrar to undertake and assume the cost of the archeological investigation of the burial sites associated the era 1924 closed cemetery at 191 Stanley Street, Ayr, as this will impose an undue hardship to the Building Project currently in progress;

**AND THAT** the request for the financial consideration and hardship sought by the Ayr and District Citizens Association is under the authority of Subsection 96(4) of the *Funeral, Burial and Cremation Services Act, 2002*;

**AND THAT** the Mayor be authorized to submit a letter to the Registrar in support of the Kirkwood Apartments Building Project.  
**CARRIED**

12. **BY-LAWS**

12.1 By-law No. 3102-19 – Being a By-Law to Provide Temporary Closure of Part of Inglis Street, and Temporary No Parking on Willison, Colquhoun, Elliott, Thompson Streets and a Portion of Cooper Street for the CP Holiday Train.

12.2 By-law No. 3103-19 – Being a By-law to Provide Temporary Road Closure for a Portion of Piper Street from Church Street to Stanley Street and Stanley Street, from Piper Street to Northumberland Street for the Remembrance Day Service.



**C-565-19** Moved by Councillor Ostner  
Seconded by Councillor Gillespie

**THAT** by-laws 3102-19 and 3103-19 be taken as read a first and second time.

**CARRIED**

**C-566-19** Moved by Councillor McCreery  
Seconded by Councillor Rolleman

**THAT** by-laws 3102-19 and 3103-19 be taken as read a third time and finally passed.

**CARRIED**

**13. CLOSED SESSION**

None.

**14. RECONVENE INTO OPEN SESSION**

**15. BUSINESS ARISING FROM CLOSED SESSION**

**16. CONFIRMATORY BY-LAW**

By-law No. 3104-19 – Being a By-law to Confirm the Proceedings of Council on October 28, 2019.

**C-567-19** Moved by Councillor Gillespie  
Seconded by Councillor Ostner

**THAT** By-law No. 3104-19 Being a By-law to Confirm the Proceedings of Council on October 28, 2019 be read a First, Second, third time; and be finally passed, signed and sealed by the Mayor and Clerk.

**CARRIED**

17. **ADJOURNMENT**

**C-568-19** Moved by Councillor Rolleman  
Seconded by Councillor McCreery

**THAT WHEREAS** business before this Regular Council Meeting has been completed at 8:26 p.m.

**AND BE IT RESOLVED THAT** this Meeting adjourns and meets again on Tuesday, October 29, 2019 at 7:00 p.m. for Public Meeting.  
**CARRIED**

18. **COMMENTS FROM MEMBERS OF COUNCIL**

19. **QUESTIONS FROM THE MEDIA**

  
\_\_\_\_\_  
Susan Foxtton, Mayor

  
\_\_\_\_\_  
Ashley Sage, Clerk