

## MINUTES

Mayor Foxton was in the Chair. Also, present at the meeting were Councillor Rolleman, Councillor Ostner, Councillor McCreery and Councillor Gillespie.

**Staff Present:** Andrew McNeely, Chief Administrative Officer  
Ashley Sage, Clerk  
Michelle Schaeffe, Township Planner

Convene: 7:00 p.m.

1. CALL TO ORDER

2. APPROVAL OF THE AGENDA

**C-515-19** Moved by Councillor Ostner  
Seconded by Councillor Gillespie

**THAT** Council adopt the September 24, 2019 Public Meeting Agenda as presented with the following additions:

- i) Add additional correspondence received for item 5.4 Report No. PD-51-2019: Consent and Minor Variance Applications for 34 Manley Street, Ayr.

**CARRIED**

3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

None reported.

4. ADOPTION OF MINUTES

4.1 Public Meeting Minutes dated July 8, 2019.

4.2 Public Meeting Minutes dated August 12, 2019.

**C-516-19** Moved by Councillor McCreery  
Seconded by Councillor Rolleman

**THAT** the Public Meeting Minutes dated July 8, 2019 and August 12, 2019 be approved and signed by the Mayor and the Clerk.

**CARRIED**

**5. COMMITTEE OF ADJUSTMENT APPLICATION**

**C-517-19** Moved by Councillor Rolleman  
Seconded by Councillor McCreery

**THAT** the Council meeting be adjourned at 7:01 p.m. to sit as Committee of Adjustment for the purposes of holding public meetings pursuant to the provisions of the *Planning Act*.

**CARRIED**

**5.1** Committee of Adjustment Minutes dated July 8, 2019.

**5.2** Committee of Adjustment Minutes dated August 12, 2019.

**COA-29-19** Moved by Member Gillespie  
Seconded by Member Ostner

**THAT** the Committee of Adjustment approve the minutes dated July 8, 2019 and August 12, 2019.

**CARRIED**

**5.3** Report No. PD-51-2019: Consent and Minor Variance Applications for 34 Manley Street, Ayr.

Michelle Schaeffe, Township Planner provides the Committee with an overview of the report. Ms. Schaeffe notes that the subject properties are located at the civic address of 34 Manley Street and is located on the north side of Manley Street in the Community of Ayr.

Questions and Comments from the Public:

Dan Curry, agent acting on behalf of the applicant notes that a very comprehensive review has been completed by the Township Planner, as well as the Heritage Advisory Committee. Mr. Curry notes that the design has evolved and the applicant is happy with the final design.

Tracey Korte, 40 Manley Street notes that she is concerned with the driveway beside her house. Ms. Korte also notes that she has concerns regarding drainage and snow, as it would be a narrow driveway. Ms. Korte further notes that she is concerned about a maple tree that is in her front yard, as well as the loss of privacy in her backyard. The Township Planner notes that an engineer will address any drainage concerns and when looking at the character of the backyard in this neighbourhood, it is not uncommon for a driveway to go into the backyard and there is nothing

preventing the applicant from pursuing this design. The Township Planner provides Ms. Korte with her contact information and will connect to discuss her concerns further.

Questions and Comments from the Committee:

Mayor Foxtan notes concern regarding the minimum lot width and inquiries as to what define this. The Township Planner notes the Zoning By-law.

Councillor McCreery notes her concern regarding the lot width, as it is quite large. Councillor McCreery inquiries whether the Township should be creating more narrow driveways.

Mayor Foxtan inquiries about tree protection, as if the property is sold today then there is no way to prevent the trees from getting cut down.

**COA-30-19** Moved by Member McCreery  
Seconded by Member Rolleman

**THAT** PD Report No. 51-2019 be received for the purpose of information;

**AND THAT** all Public and Agency comments received through the consultation process be returned to Staff for further consideration in a future Report to Council on the disposition of this matter.

**CARRIED**

**COA-31-19** Moved by Member Rolleman  
Seconded by Member McCreery

**THAT** pursuant to the *Planning Act* the public meeting of the Committee of Adjustment be adjourned at 7:42 p.m. and the Council meeting be called back to order.

**CARRIED**

**6. PUBLIC MEETINGS**

**6.1** Report No. PD-50-2019: Proposed Garden Suite – Temporary Use Zoning By-law Amendment for 1578 Roseville Road.

Michelle Schaeffle, Township Planner provides Council with an overview of the report. Ms. Schaeffle notes that the subject lands have a civic address of 1578 Roseville Road and the property is located in the Dickie Two Settlement Area. The application is

proposing a Temporary Use Zoning By-law Amendment to permit a Garden Suite at 1578 Roseville Road. The purpose of the Garden Suite is to provide a residence for the owner's father for a period of up to 20 years.

Questions and Comments from the Public:

Jennifer Donna Marie Heipel, applicant notes that they are doing this to house their father so he can still have independence, however, she is concerned with timing since it is almost winter.

Questions and Comments from Council:

Councillor Ostner inquiries about the process for next steps. The Township Planner notes that this will come forward as a staff report for the next Committee of the Whole meeting

**C-518-19** Moved by Councillor Ostner  
Seconded by Councillor Gillespie

**THAT** PD Report No. 50-2019 be received for the purpose of information;

**AND THAT** all Public and Agency comments received through the consultation process be returned to Staff for further consideration in a future Report to Council on the disposition of this matter.

**CARRIED**

**7. CONFIRMATORY BY-LAW**

By-law No. 3091-19 – Being a By-law to Confirm the Proceedings of Council on September 24, 2019.

**C-519-19** Moved by Councillor Gillespie  
Seconded by Councillor Ostner

**THAT** By-law No. 3091-19 – Being a By-law to Confirm the Proceedings of Council on September 24, 2019 be read a First, Second, and Third time and be finally passed, signed and sealed by the Mayor and Clerk.

**CARRIED**

8. **ADJOURNMENT**

**C-520-19** Moved by Councillor McCreery  
Seconded by Councillor Rolleman

**THAT WHEREAS** business before this Public Council Meeting has been completed at 7:57 p.m.

**AND BE IT RESOLVED THAT** this meeting adjourns and meets again on October 15, 2019 at 6:00 p.m. for Committee of the Whole.

**CARRIED**



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Susan Foxton, Mayor



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Ashley Sage, Clerk